

Role Description – Temporary Assignment

INNOVATIVE FINANCE OFFICER - 100%
(STARTING 04.01.2022 – ENDING 31.12.2023)

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1. The Global Fund

« The Global Fund is a partnership designed to accelerate the end of AIDS, tuberculosis and malaria as epidemics. As an international organization, the Global Fund mobilizes and invests more than US\$4 billion a year to support programs run by local experts in more than 100 countries. In partnership with governments, civil society, technical agencies, the private sector and people affected by the diseases, we are challenging barriers and embracing innovation.

Behind the Global Fund's extraordinary record of impact against AIDS, tuberculosis and malaria are our people. Global Fund staff work with governments, communities and civil society, technical agencies, the private sector and people affected by the diseases to bring the world closer to ending the epidemics, saving millions more lives. Global Fund staff are instrumental in uniting the fight against these three diseases.

We are diverse and engaged, skilled and experienced, motivated and inspiring, creative and agile. From human rights to human resources, grant management to facilities management, we work every day within the unique partnership to confront global health threats, equip countries on the front lines, protect vulnerable people across the world, and save lives. »

More information about The Global Fund on www.theglobalfund.org

2. Role description

Summary

Reporting to the Head, Health Financing Department and in close collaboration with Grant Management, Private Sector and Technical teams as well as Health Finance officers, the Innovative Finance Officer will co-ordinate and support successful delivery of the Innovative Finance Strategic Initiative.

Key Responsibilities

S/he will:

- Support the identification, prioritization and development of innovative finance transactions.
- Support engagement with multilateral development banks and other relevant partners on innovative finance.
- Project manage the innovative finance transactions funded through the Innovative Finance SI.
- Coordinate cross-secretariat action on all matters related to the Innovative Finance SI.
- Coordinate the development of Requests for Proposals, contracting and contract management related to the Innovative Finance SI.
- Conduct the analysis, presentation and interpretation of complex information to non-technical stakeholders whilst maintaining the integrity and substance of the subject.
- Coordinate timely input from specific teams to provide the required information/data in order to develop reports/committee papers required on innovative finance for MEC and governance bodies.
- Be expected to maintain high standards of professionalism, while contributing to strengthening collaboration and effective communication between innovative finance stakeholders.
- With an ability to understand complex issues s/he will develop innovative solutions to ill-defined problems with unclear or insufficient information

Place of Performance: Geneva

3. Candidate profile

Qualifications

Essential:

- Advanced university (MSc equivalent) degree in economics, finance, business administration, development or other relevant discipline.

Desirable:

- Certification in project management or continuous improvement methodology.

Experience

Essential:

- Evidence of successfully managing projects which highlight their project management skills and capabilities.
- The ability to flexibly and effectively adapt between operational implementation and strategic thinking.
- Ability to manage multiple stakeholders and multiple reporting lines with flexibility, resilience and well-developed emotional intelligence.
- Experience working within multi-cultural & international environments/organisations.

Desirable:

- Understanding of the Global Fund business model, or grant management models more broadly.
- Knowledge of development financing architecture and approaches (e.g. outcome/results based financing, development impact bonds).
- 3 years working in or with International Finance Institutions on resource mobilisation for health
- Will have held positions of incremental responsibility since undergraduate education finished and will have at least 5 years post graduate working experience.
- Working/ Living within developing countries supported by the Global Fund.

Competencies

Functional Competencies:

- Project Management (Level 2): Knowledge of project management principles to effectively navigate change. Ability to structure & manage processes, plans, stakeholders, budgets and resources to achieve scope, quality, cost and time goals efficiently
- Communications (Level 1): Ability to communicate with stakeholders at higher level in gathering detailed inputs on business/process changes and expectations
- Business (Level 2): Understanding of the organisational and business mechanisms; operating knowledge of pragmatic and practical solutions that help translating ideas into specific plans, goals and KPIs within Global Fund
- Analytical (Level 2): Demonstrates a thorough understanding of analytical techniques. Expertise in assembling complex information from multiple sources and reporting in a concise format. Able to spot future trends and long term patterns from a wide variety of information sources.
- Finance (Level 2): Expertise in a key area of finance. Interprets and applies relevant internal and external Financial policies, processes, relevant regulations. Understands application of these for non-routine scenarios.
- Due diligence (Level 1): Understands and is able to articulate benefits of conducting appropriate due diligence on a range of activities within the organisation.

Organizational Competencies (Project and Process Delivery):

- Collaboration (Level 2): Good interpersonal and influencing skills; Strong ability to build trust and confidence, both with teams and with stakeholders; Excellent networking, collaboration, and team work skills
- Drive for results (Level 2): Ability to drive high impact value delivery
- Interaction (Level 2): Good communication skills, specifically tailored to senior stakeholders; Ability to manage multiple complex stakeholders and multiple reporting lines with flexibility, resilience, and emotional intelligence
- Adaptability (Level 2): Flexibility and adaptability while alternating between strategic thinking and operational execution
- Global Fund awareness and mind-set (Level 2): Strong ability to integrate concepts and ideas across the Global Fund organization
- Service orientation (Level 2): Good conceptual problem solving abilities

Languages: An excellent knowledge of English. Knowledge of other languages would be an asset.

4. Application

Referring to the exact name of the above mentioned position, please send your CV, motivation letter, reference letters, work certificates, diplomas or any other relevant document in electronic format to: cv.tgf@procadres.com
